30 April 1980

STAT

MEMORANDUM FOR:

Deputy Director for Policy and Evaluation

STAT

FROM:

Chief, Personnel Management Evaluation Staff

SUBJECT: Implementation of Senior Officer Development
Program (SODP)

1. I do not have a copy of attachment 1, referred to in the
15 April 1980 memorandum to the DCI from SIS/Support Staff. This
attachment supposedly details SODP implementation procedures.
My first question concerns the new modified Personnel Development
Plan (PDP) as referred to in the SIS/Support Staff proposal.
Specifically, what role does the SIS/Support Staff have with respect
to collecting and reporting SODP data? It is my understanding that
the reporting format for the "modified PDP" is not now decided.
Presumably, it will include two things at least, i.e., Succession
Planning List and a Senior Officer Development Roster.

2. I do not have reason to conclude that PMES will retain a
principle responsibility for reporting SODP information. This
assumption is based on the fact that the SIS/Support Staff role
is more then that of designing the SIS System. Based upon previous
experience and PDP records, I would estimate the following timeframe
for implementation of the SODP. A design of the reporting format
and its transmittal - two to three weeks; the collection and
reporting of data by Career Services (including individualized
planning) - eight weeks. The planning period to be covered would
be June 1980 through FY 81.

3. Recognizing our interest in integrating our planning and
reporting instruments, I envision action taken in January 1981
by the Career Services to prepare (or update) their SODP planning
for the period covering FY 82. This report would be due in March
1981 in time for the Projected Training Requirements Report (PTR),
due in April 1981 for the Office of Training.

STAT

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Personnel Development Program

FROM:			EXTENSION	NO. PERS 79-5280
A/DDO				DATE

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. D/PERS AUG 1979			M	
2. D/Pers				
3. DD/Pers/P+C 9/11/79			B	
4.				
5. Group				Once more DDO's turned issue the light — or publication
6.				
7.			3	
8.			B/	
9.				
10.				7 to 8 FYI + for PDP
11.				
12.				
13.				
14.				
15.				

STAT